

**Notice of public meeting of  
Cabinet**

**To:** Councillors Alexander (Chair), Crisp, Gunnell, Levene, Looker, Merrett, Simpson-Laing (Vice-Chair) and Williams

**Date:** Tuesday, 4 December 2012

**Time:** **5.45 pm** (please note amended start time)

**Venue:** Marriott Room, York Explore Library, Museum Street, York YO1 7DS

**A G E N D A**

**Notice to Members - Calling In:**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**4:00 pm on Thursday 6 December 2012**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Corporate and Scrutiny Management Committee.

**1. Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

**2. Minutes**

(Pages 3 - 26)

To approve and sign the minutes of the last Cabinet meeting held on 6 November 2012.

**3. Public Participation**

At this point in the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or a matter within the Cabinet's remit can do so. The deadline for registering is **5:00 pm on Monday 3 December 2012**.

**4. Forward Plan** (Pages 27 - 34)

To receive details of those items that are listed on the Forward Plan for the next two Cabinet meetings.

**5. Minutes of Working Groups** (Pages 35 - 60)

This report presents the minutes of meetings of the Local Plan Working Group and the Equality Advisory Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Cabinet.

**6. Final Report of the E-Planning Facilities Review**  
(Pages 61 - 86)

This report sets out the recommendations arising from the Scrutiny Review into E-Planning Facilities. A copy of the full Final Report is attached and Councillor Runciman, the Chair of the Task Group who undertook the work around this topic, will be in attendance at the meeting to present the report.

**7. Council Tax Support Decision Paper** (Pages 87 - 160)

This paper provides Cabinet with details of the options for a Council Tax Support Scheme for York to be implemented from 1 April 2013. It asks Cabinet to recommend a scheme to Full Council for approval at its meeting on 13 December 2012.

**8. Review of Fees and Charges** (Pages 161 - 174)

This report seeks approval to increase a range of the council's fees and charges with effect from the 1 January 2013.

**9. Economic Infrastructure Fund - Proposals** (Pages 175 - 194)

This report sets out three proposals for Economic Infrastructure Fund allocations, the first for representation at Le Marché International des Professionnels de l'immobilier 2013; the second for City Centre Holiday Footfall Measures and the final for an Arts Barge project; as well as an update on EIF spend to date.

- 10. Implementing the Living Wage** (Pages 195 - 208)  
Cabinet Members are asked to agree recommendations for implementing the Living Wage for employees with council contracts from 1 April 2013 with a further phase of activity promoting the Living Wage with all suppliers and partners during 2013/14.
- 11. Transfer of responsibility of Social Fund to Local Authorities and establishment of the York Financial Assistance Scheme** (Pages 209 - 218)  
This report outlines the transfer of funding previously used for 'Community Care Grants' and 'Crisis Loans' by the Department of Work & Pensions and proposals for a replacement scheme that will also help to deliver the priorities set down in the Financial Inclusion Strategy as approved by Cabinet on 6<sup>th</sup> November 2012.
- 12. Tethered Horses - Proposed Policy Framework** (Pages 219 - 228)  
This report aims to raise awareness of the problems associated with horses being deliberately tethered on land without the landowner's permission and to propose the development of a joint protocol which sets out how these issues can be managed by the Council and partner organisations within the legal framework and resources available.
- 13. Proposals Regarding the Introduction of a Voluntary Landlord Accreditation Scheme in York** (Pages 229 - 252)  
This report builds on earlier recommendations regarding the introduction of a Citywide Private Landlord Accreditation Scheme in York to support and improve the Private Rented Sector.
- 14. Approval of the City of York Council Surface Water Management Report** (Pages 253 - 346)  
This report presents a Surface Water Management Plan covering the whole of the Council's area for member approval. It has been prepared following flooding experienced nationally in 2007 which resulted in the publication of the Pitt Review which included a key recommendation for Lead Local Flood Authorities to prepare Local Surface Water Management Plans.

**15. Lord Mayoralty 2013-14**

(Pages 347 - 350)

This report asks Cabinet to consider the points system for the annual nomination of the Lord Mayor for City of York Council and confirms that the Group with the most points under that system should be invited to appoint the Lord Mayor for the coming municipal year, 2013/2014.

**16. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jill Pickering

Contact details:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.